

## Tenant Move Out

### Check list of items to be carried out before Termination

1. \_\_\_\_\_ Have carpets professionally cleaned.
2. \_\_\_\_\_ Sponge clean all vinyl, tile and hardwood floors.
3. \_\_\_\_\_ Wash interior windows.
4. \_\_\_\_\_ Wash light fixtures and replace burned out bulbs.
5. \_\_\_\_\_ Clean shower walls, tubs, toilets, washbasins, and wipe out drawers/cabinets.
6. \_\_\_\_\_ Clean oven, range top, drip pans, grease filter, microwave, and clean hood.
7. \_\_\_\_\_ Clean interior and exterior of refrigerator (if applicable).
8. \_\_\_\_\_ Clean interior and exterior of cabinets and closets.
9. \_\_\_\_\_ Sponge scuff marks off walls with mild cleaner and touch paint in necessary.
10. \_\_\_\_\_ Sweep off deck, clean out storage shed, clean runners of sliding doors.
11. \_\_\_\_\_ Sweep off driveway and front porch.
12. \_\_\_\_\_ Mow grass, trim bushes, clean gutters, and dispose of trash
13. \_\_\_\_\_ Clean out fireplace box (if applicable).
14. \_\_\_\_\_ Contact Agent with any damage repair necessary.